

RANKER'S CLASSES

ADMISSION FORM

To,
The Director,
Ranker's Classes
8A/29, 2nd Floor, Near Hotel Singh Palace,
Channa Market, WEA, Karol Bagh, Delhi – 110005

**Affix
Your recent
Photograph**

COURSE APPLIED FOR..... 20.....

Respected Sir,

I want to take Admission in **Ranker's Classes**. I have read the rules and regulations of the institute given overleaf and agree to abide by the same. My particulars are given below:

THE FORM IS TO BE FILLED IN CAPITAL LETTERS ONLY

1. Name of the Student:

2. Date of Birth: **UPSC / PCS Roll No**.....**YEAR**.....

3. **Father's Details:** Name:.....Father's Mobile No.....

Occupation:.....Place of working.....

Department.....Designation.....

4. Permanent Address.....

.....

.....Phone No (Residence):.....

5. **Correspondence Address**.....

.....

E-mail: **Student Mobile No**.....

6. How did you come to know about us: Advertisement in **News Paper / Chronicle / Wizard / Yojana / Darpan / Friend / CSR** or (Other Source)

7. **Qualifications**..... (Specify Name)

8. **If you are attending classes elsewhere for GS etc., Provide following details:-**

Place..... Time Duration

Date:.....

Yours faithfully

Place:

(Signature of the Student)

For office use only.....

RULES & REGULATIONS

1. The student who is enrolled with Institute will have to work hard regularly. In case, if the teachers feel that the student is not working hard, creating indiscipline in the Institute, **irregular in attendance**, not responding properly, he/she may be expelled from the Institute. The decision of the Director in this regard will be final and binding on the student/parent. No fee or part thereof will be refunded.
2. The Institute does not hold itself responsible if a student's admission form cannot be forwarded or is rejected by the examination body on any ground whatsoever. Such a student cannot claim a refund of the whole or any part of the fee he/she has paid to the Institute.
3. Incomplete forms will be rejected. The Institute reserves the right to use the photograph for publicity in case the student secures position/success.
4. The parents can meet Director for any enquiry about their ward progress or any other problem concerning their ward with the prior appointment only.
5. **Institute does not keep record of attendance of the candidate on day to day basis. Any request of attendance will not be entertained.**
6. **Any change of address and mobile number should be notified to the office without delay. Matters/holiday/off-days announced in the class will not be informed personally to the candidate.**
7. In case of any dispute, the decision of the Director is final and binding on all faculty members, Students, parents. **All disputes** [including quality of coaching and changes in teachers/schedule etc] **are subject to jurisdiction of Delhi High Court.**

Rules Regarding Fee Refund

1. **Fee can be Refunded only in case of**
 - (i) Class Time is **changed** more than by one hour without prior information.
 - (ii) **Course is delayed** beyond exam date.
2. **Fee once deposited will not be refunded in any other case such as –**
 - (i) Candidate not able to attend classes due to **personal reasons**.
 - (ii) Candidate becoming **disinterested** in Optional Joined for.
 - (iii) Change in syllable by **UPSC or other** competition body.
 - (iv) **Any reason** beyond control of institute.

Note - If you cancel your admission within **ten days** of the date of admission in any course, 80% fee will be refunded. 50% of fees will be refunded if one cancels within **30 days** of the date of admission. In the case of more than one month, no amount will be refunded. *This refund policy is neither negotiable nor amendable.*

Statement by the Student

I have read above rules and regulations and I agree with above Terms and Conditions.
[Rewrite].....
.....

Date:.....

(Candidate)